

THE MOTIONS BELOW ARE LISTED IN ORDER OF PRECEDENCE.

Any motion can be introduced if it is higher on the chart than the pending motion.

YOU WANT TO	YOU SAY	INTERRUPT?	SECOND?	DEBATE?	AMEND?	VOTE?
§ 21 Close meeting	I move to adjourn	No	Yes	No	No	Majority
§ 20 Take break	I move to recess for	No	Yes	No	Yes	Majority
§ 19 Register complaint	I raise a question of privilege	Yes	No	No	No	None
§ 18 Make follow agenda	I call for the orders of the day	Yes	No	No	No	None
§ 17 Lay aside temporarily	I move to lay the question on the table	No	Yes	No	No	Majority
§ 16 Close debate	I move the previous question	No	Yes	No	No	2/3
§ 15 Limit or extend debate	I move that debate be limited to ...	No	Yes	No	Yes	2/3
§ 14 Postpone to a certain time	I move to postpone the motion to ...	No	Yes	Yes	Yes	Majority
§ 13 Refer to committee	I move to refer the motion to ...	No	Yes	Yes	Yes	Majority
§ 12 Modify wording of motion	I move to amend the motion by ...	No	Yes	Yes	Yes	Majority
§ 11 Kill main motion	I move that the motion be postponed indefinitely	No	Yes	Yes	No	Majority
§ 10 Bring business before assembly (a main motion)	I move that [or "to"] ...	No	Yes	Yes	Yes	Majority

Based on Robert's Rules of Order Newly Revised

INCIDENTAL MOTIONS

No order of precedence. Arise incidentally and decided immediately.

YOU WANT TO	YOU SAY	INTERRUPT?	SECOND?	DEBATE?	AMEND?	VOTE?
§ 23 Enforce rules	Point of order	Yes	No	No	No	None
§ 24 Submit matter to assembly	I appeal from the decision of the chair	Yes	Yes	Varies	No	Majority
§ 25 Suspend rules	I move to suspend the rules which ...	No	Yes	No	No	2/3
§ 26 Avoid main motion altogether	I object to the consideration of the question	Yes	No	No	No	2/3
§ 27 Divide motion	I move to divide the question	No	Yes	No	Yes	Majority
§ 29 Demand rising vote	I call for a division	Yes	No	No	No	None
§ 33 Parliamentary law question	Parliamentary inquiry	Yes (if urgent)	No	No	No	None
§ 33 Request information	Request for information	Yes (if urgent)	No	No	No	None

MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY

No order of precedence. Introduce only when nothing else pending.

§ 34 Take matter from table	I move to take from the table ...	No	Yes	No	No	Majority
§ 35 Cancel or change previous action	I move to rescind/ amend something previously adopted ...	No	Yes	Yes	Yes	2/3 or majority w/ notice
§ 37 Reconsider motion	I move to reconsider the vote ...	No	Yes	Varies	No	Majority

Based on Robert's Rules of Order Newly Revised

OBTAINING THE FLOOR – HOW TO BE RECOGNIZED AT THE MICROPHONE 22

Delegates need to enter the speaking queue by adding their name to the speaker list at the microphone stations throughout the business session meeting room or online using the virtual platform. Multicolored sets of cards shall be available at each microphone. Each card shall have the microphone number on it. These cards shall be used by the delegates to gain recognition from the Presiding Officer to speak from the floor.

When debate begins, yellow cards will be recognized in order, up to a maximum of five (5) yellow cards, followed by rotation of red/green/yellow or green/red/yellow, and so on. If at any time there are no yellow cards, the standard green/red or red/green progression will continue until more yellow cards are raised, at which time the yellow/green/red or yellow/red/green order will resume.

Instructions for the use of the cards shall be printed on the reverse side of the colored cards.

The Annual Meeting shall use an online platform for delegates participating remotely that will allow for recognition of delegates wishing to speak, opportunity for questions and debate, and online voting (for both motions and elections). Delegates participating using the remote platform who wish to speak or make a motion shall use the recognition feature of the virtual platform to indicate Yellow for a question or point of order, Green for "In favor," or Red for "Against." Points of Order pertaining to a violation of the rules shall also be recognized and shall take priority over other matters.

The **YELLOW CARD** will **NOT** allow a delegate to speak to the question, nor ask rhetorical questions, nor make any motions relating to the question.

No delegate shall speak using a **YELLOW CARD** for more than one (1) minute at one time unless permission is granted by majority vote of the meeting(s).

A delegate speaking on a **YELLOW CARD** may **NOT** yield the microphone or speaking time to another delegate.

No delegate speaking in debate may move the previous question.

Debate on a motion shall not be closed until there have been at least two (2) speakers for and two (2) speakers against on any motion, with the exception that debate may be closed if there are no speakers for or against the motion at the microphones or in the online platform queue.

RECOGNITION

Upon recognition, all delegates shall identify themselves by stating their name and local association or retired member.

RECONSIDERATION

A motion to reconsider an adopted item must be made by a delegate who voted on the prevailing side when the first vote was taken. If the motion to reconsider fails, the adopted item may not be reconsidered again. Bylaw amendments voted in the affirmative may **NOT** be reconsidered.

VOTING COUNTS

Voting count will all be done using the LUMI Voting platform. When the Presiding Officer calls for the vote, virtual delegates will use LUMI platform, and in-person delegates will use a voting device provided when they enter the business session.

SPEAKING ORDER

Any delegate wishing to speak or make a motion should follow the procedure above to be recognized to speak. No member shall speak in debate more than twice to the same question during the same meeting, or longer than two (2) minutes at one time, unless permission is granted by majority vote of the meeting(s) (*MTA Special Standing RULE 6, Section 6*).

SPEAKING FROM THE FLOOR

A two-thirds vote to close debate stops all further debate on the pending motion. The Parliamentarian, assisted by spotters, is responsible for keeping the order of speakers for the Presiding Officer. The speaking time of the delegates will be noted using an electronic countdown clock displayed onscreen. When time is reached, the Presiding Officer will call "TIME," the microphone will be shut off, and the next speaker will be called upon to speak.

SECONDING MOTIONS

Main motions to adopt committee recommendations, such as those of the Board of Directors, the Bylaws and Rules Committee, the Resolutions Committee, or on the budget do not require a second. However, all motions for amendments originating from the floor and on motion forms must be seconded. Please note, if the Special Rules are adopted by the delegates, all motions made by delegates participating remotely requiring a second are deemed to be seconded.